



Welcome and thank you for choosing Stanford Hospital and Clinics for your outpatient Rehabilitation needs. This letter is to inform you of the nature of our services.

After your initial visit, the goals and course of therapy will be mutually agreed upon and the treatment plan will be sent to your physician for approval. As a part of your treatment there will be instruction in a home program, which will be modified as your status changes. It is expected during the therapy period that you follow through with this program either individually or with the assistance of a caregiver. When your goals are achieved or improvement plateaus, we will discuss the options of continuing your program in a community-based setting.

While we do our best to be aware of your insurance coverage, please understand that it is your responsibility to understand your policy limits. Depending on the location of your therapy, co-payments will be collected at the time of your appointment and any portion of your treatment not covered by your insurance is your financial responsibility.

The following is our cancellation policy:

- Please contact us 24 hours in advance if you are unable to make your scheduled appointment.
- If you arrive late, your appointment may be cancelled and rescheduled for a future date.
- If two appointments are missed without advanced notice, or after four cancellations, both within 30 days, therapy services will be discontinued.
- If you are admitted to the hospital during your course of therapy, or if you experience a new injury or illness requiring therapy services, you must obtain a new therapy prescription from your referring physician

Electronic communication with your therapist can be done through MyHealth. If you are interested in this option, please see the receptionist upon arrival to your first appointment.

When calling our office at 650-725-5106, please use option #1 for directions, option #2 to Ortho Sport PT, option #3 to reach Hand Therapy, option #4 for NeuroRehabilitation or swallow assessments. Our fax number is 650-725-5433.

For more information on our rehabilitation services, please visit our website at:

<http://rehab.stanfordhospital.org>

Sincerely,

Judy Leydig DPT, MBA
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